Saint Paul Conservatory for Performing Artists
Board of Directors Special Meeting Minutes
August 6, 2026

Members Present:
Michael Robins, Chair
Kelly Rodieck, Vice Chair & Treasurer
Dustin Haug
Amanda Hestwood
Amber Keeley
Jeffrey Kimpton

Members Absent:
Shawn Judge, Secretary

Others Present:
Callie Jacobs, Superintendent
Tim Sullivan, Principal
Elizabeth Tanner, Arts Program Administrator

I. Call to Order

Michael Robins, Chair, called the special meeting to order, a quorum was present.

II. Approval of Agenda

M/S Rodieck/Hestwood to accept the August 6, 2026, special meeting agenda.
Motion passed unanimously.

III. Action Items

A. Fall Special Election Resolution

Chair, Michael Robins, made note that as in the agenda packet, the board has only two objectives for today's meeting - proactive compliance cleanup regarding the board's election timeline and terms.

Per Minnesota Statute Section 124E.07, charter school board member terms must officially begin on July 1 [124E.07]. Furthermore, state law strictly prohibits the board from running elections over the summer while the physical school building is closed [124E.07].

Because a charter board cannot legally vote internally to 'renew' or extend an expiring member's term without a democratic election, the Board must pass a formal resolution today to establish a **Fall Special Board Election** [124E.07]. Waiting until the next regularly scheduled fall meeting would delay the notice period and keep the board out of statutory compliance until winter, which the board wants to avoid.

Robins stated that to ensure continuous, legal school governance over the summer, members with expired terms, specifically himself [Michael Robins], Kelly Rodieck, Shawn Judge, Amber Keeley, and Jeffrey Kimpton will continue to serve on the board in a 'holdover' status until a fall election is finalized. This holds the board's legal quorum intact so it can keep school business moving forward.

However, Robins note a specific legal exception regarding the board's parent seat. Because Mike Bettison's child graduated this past June, he is no longer statutorily eligible to serve as an enrolled parent member, even in a holdover capacity [124E.07]. Therefore, his seat will remain officially vacant until after the fall election when a new parent member is elected, completes the required training, and can be seated. The board thanked Mike deeply for his years of service.

The resolution before the board today does three things:

1. It officially documents the board's temporary holdover structure.

2. It directs administration to initiate the mandatory 30-day public notice period so a compliant election can be held after families return this fall [124E.07].

3. It truncates the upcoming terms so the board is reset back onto the state's required July 1 timeline moving forward [124E.07].

Robins asked if members had any questions on the legal context or the timeline before he called for a motion to approve the Resolution. There were no questions.

M/S Kimpton/Hestwood to approve the Fall Special Election Resolution and reset of board terms. Motion passed unanimously.

RESOLUTION OF THE SPCPA BOARD OF DIRECTORS

FALL SPECIAL BOARD ELECTION AND DOCUMENTATION OF HOLDOVER STATUS

WHEREAS, SPCPA (the "School") is a Minnesota charter school operating under the provisions of Minnesota Statutes, Chapter 124E; and

WHEREAS, Minn. Stat. § 124E.07 requires all ongoing charter school board members to be elected by eligible stakeholders, with their official terms beginning on July 1 [124E.07]; and

WHEREAS, Minn. Stat. § 124E.07, Subd. 3, mandates that board elections must be held during the school year on days when school is in session, explicitly prohibiting elections when the physical school building is closed [124E.07]; and

WHEREAS, the School needs to hold a special election to address board vacancies; and

WHEREAS, **the board seats currently held by Michael Robins, Kelly Rodieck, Shawn Judge, Amber Keeley, and Jeffrey Kimpton technically expired on June 30, 2026**; and

WHEREAS, under Minnesota corporate law principles, these board members remain in their seats as "holdover" members to maintain board quorum and ensure continuous school governance until their successors are legally elected and qualified; and

WHEREAS, **the parent board seat previously held by Mike Bettison became immediately vacant on June 30, 2026**, **due to the graduation of their child, rendering them statutorily ineligible to serve as a holdover parent member under Minn. Stat. § 124E.07 [124E.07**];

NOW, THEREFORE, BE IT RESOLVED by the SPCPA Board of Directors as follows:

1. **Authorization of Fall Special Election:** The board hereby authorizes and directs administration to conduct a Fall Special Board Election to fill the expired seats currently held by the holdover members and the vacant parent seat.

2. **Election Timeline:** The Fall Special Election shall take place on a date when school is officially in session. The specific date will be determined and communicated in accordance with legal requirements.

3. **Mandatory 30-Day Notice:** In strict compliance with state law, the administration shall provide written notice of the election, candidate filing procedures, and voting methods to all eligible voters (staff, current board members, and parents/legal guardians of currently enrolled students) no later than 30 days before the election. This notice shall also be prominently posted on the School's public website.

4. **Voter Eligibility:** All parents or legal guardians of students officially enrolled and actively attending the School as of a specified fall enrollment cutoff date shall be eligible to vote and run for the parent board seat [124E.07]. Eligibility for parents of incoming fall students will be determined based on official enrollment.

5. **Term Re-Alignment:** To reset the School onto the legally mandated statutory timeline, the individuals elected during this Fall Special Election shall serve truncated terms. Their terms shall commence immediately upon the certification of election results and shall expire on June 30 of their respective concluding years, thereby realigning future cycles to the July 1 term start date [124E.07].

6. **Authorizer Notification:** The Board Chair or Superintendent is directed to transmit a copy of this approved resolution to our charter authorizer, **[University of St. Thomas]**, within five (5) business days of its adoption.

B. Motion to Rescind Term Adjustments

M/S Hestwood/Rodieck to rescind the term adjustments recorded in the September 29, 2025, board meeting minutes. Motion passed unanimously.

IV. Adjournment

M/S Hestwood/Kimpton to adjourn. Motion passed unanimously.