

**Saint Paul Conservatory for Performing Artists
Board of Directors Regular Business Meeting Minutes
March 23, 2026**

Members Present:

Michael Robins, Chair
Kelly Rodieck, Vice Chair & Treasurer
Shawn Judge, Secretary
Mike Bettison
Dustin Haug
Amanda Hestwood
Jeffrey Kimpton

Members Absent:

Amber Keeley

Others Present:

Callie Jacobs, Superintendent
Brian Goranson, Principal (Artistic Director)
Tim Sullivan, Principal (Academic Director)

I. Call to Order

Michael Robins, Chair, called the meeting to order, a quorum was present.

II. Approval of Agenda

M/S Haug/Kimpton to accept the March 23, 2026 Regular Business Meeting agenda.
Motion passed unanimously.

III. Approval of February 9, 2026 Meeting Minutes

M/S Judge/Rodieck to approve the February 9, 2026, Regular Business Meeting Minutes.
Motion passed unanimously.

IV. Consent Agenda

A. 2026 January & February Expenditures

M/S Hestwood/Judge to accept expenditures for the months of January and February 2026.
Motion passed unanimously.

B. Personnel

M/S Kimpton/Hestwood to approve employment of Emily Bertram as a Long-Term Substitute in English (effective March 5, 2026) following the resignation of Emily Johnson (effective March 6, 2026) for the remainder of the school year. Motion passed unanimously.

C. FY26 Contracts

M/S Hestwood/Judge to accept the following contracts for FY26 to support school operations:

Landmark Center (Finale)	\$1,500
O'Shaughnessy (Graduation)	\$6,120
RedEye (Senior Showcase)	Revenue = Expenditure(s)

Motion passed unanimously.

V. Open Forum

Tim Sullivan, Principal (Academic Director), introduced himself to the Board and shared his first impressions since joining the SPCPA community for the start of the current school year. In addition, he updated the Board on areas of focus within the academic program for the current school year, particularly attendance, engagement (reduction in missing assignments), and achievement, as well as maintaining our three promises to students and parents: (1) updating gradebooks every five class periods (2) emailing parents/guardians if students' grades fall below a C- and (3) keeping course webpages updated.

VI. Action Items

A. 2026 February Financial Report

M/S Hestwood/Kimpton to accept the 2026 February Financial Report
 Motion passed unanimously.

The school's enrollment is 292 students resulting in approximately 289 ADM. This is approximately 11 ADM below its originally adopted budget of 300 ADM for the current fiscal year. The budget will be revised in accordance with the decrease in enrollment and subsequent ADM. SPCPA continues to maintain a healthy fund balance and adequate days of cash on hand (99 days) and debt service coverage ratio, both meeting bond covenants. The school has also received approximately 74% of revenues and is 67% of the way through the fiscal year with 62% of expenditures dispersed.

B. FY27 Budget Development Calendar and Parameters

M/S Judge/Haug to approve moving forward with FY27 budget development taking into consideration a more conservative parameter of 285 ADM given the continued decrease in enrollment over the past three school years.

The budget will be developed in accordance with the following calendar:

March	Establish Parameters for FY27 Budget Development
May	FY27 Revenue and Expenditure Budget, First Reading
June	FY27 Revenue and Expenditure Budget, Adoption

VII. Reports & Discussion

A. Enrollment

a. 2025-2026 Enrollment Summary

Superintendent Jacobs detailed the enrollment summary. There are currently 292 students enrolled.

b. 2026-2027 Application Summary

There are 50 new enrollments confirmed for the 2026-2027 school year with 35 invites still outstanding and 4 students in the waiting pool that will be invited to enroll later this week.

B. Administrative Reports

Administration shared that this spring will be busy with the ACT, MCAs, AP testing, Finale, and graduation.

Superintendent Jacobs is working with a committee of the Board to fill the position of Arts Program Administrator. A review of the applications and subsequent interview process will begin in late April.

VIII. Board Comments & Requests

A. Next Regular Business Meeting

May 4, 2026 (5:30 PM)

B. Annual Training

The Board scheduled its annual training for April 29, 2026.

IX. Adjournment

M/S Haug/Bettison to adjourn. Motion passed unanimously.