

**Saint Paul Conservatory for Performing Artists
Board of Directors Regular Business Meeting Minutes
November 17, 2025**

Members Present:

Michael Robins, Chair
Kelly Rodieck, Vice-Chair & Treasurer
Shawn Judge, Secretary
Amber Keeley
Dustin Haug
Mike Bettison

Members Absent:

Jeffrey Kimpton

Others Present:

Callie Jacobs, Superintendent
Brian Goranson, Principal

I. Call to Order

Michael Robins, Chair, called the meeting to order, a quorum was present.

II. Approval of Agenda

M/S Bettison/Judge to accept the November 17, 2025 Regular Business Meeting agenda.
Motion passed unanimously.

III. Approval of September 29, 2025 Meeting Minutes

M/S Haug/Hestwood to approve the September 29, 2025 Regular Business Meeting Minutes.
Motion passed unanimously.

IV. Consent Agenda

M/S Rodieck/Judge to accept the consent agenda.
Motion passed unanimously.

A. 2025 September and October Expenditures

B. J-Term Agreements - Personnel, Services, & Venues

J-Term Personnel (Licensed)

Kenzi Allen	\$2,000
Alex Eady	\$4,000 (\$2,000 Choreographer, \$2,000 Dance Concert Producer)
Chris Hepola	\$2,000
Natalie McComas	\$2,000
Jane Froiland	\$2,000

J-Term Personnel (Non-Licensed)

Heidi Batz Rogers	\$2,020
Marge Buckley	\$1,020
Helen Hatch	\$2,020
Davente Gilreath	\$2,020
Gemma Irish	\$1,020

Herb Johnson	\$2,020
Jack Morman	\$3,020

J-Term Services

Interact Center for the Visual & Performing Arts	\$2,020 (Joli Grostephan)
Joyful Noise	\$2,020 (Peter Borne)
Mudluk Pottery	\$5,020 (Brandon Chambers)
The Hive Collaborative	\$4,340 (Wesley Frye, Eric Morris)

Venue Rentals

Ananya Dance Theatre	\$2,000
Barbara Barker Center for Dance (UMN)	\$608
The Hive Collaborative	\$3,500
Interact Center for the Visual & Performing Arts	\$1,000
Joyful Noise	\$3,000
Jungle Theater	\$5,200
MetroNome	\$0
Park Square Theater's Boss Stage	\$4,350
Playwrights' Center	\$580
Red Eye Theater	\$2,890
Springboard for the Arts	\$390
TU Dance Center	\$2,600

V. Open Forum

There were no participants in open forum.

VI. Action Items

A. FY25 Audit

M/S Rodieck/Bettison to approve submission of the FY25 audit to all relevant parties by the required deadlines. Motion passed unanimously.

Tyler See presented a summary of the results of the FY25 Audit. The independent auditor's report gave a clean or unmodified opinion on the financial statements. This means the auditors found the financial statements to be fairly stated.

The auditors stated no issues of noncompliance regarding laws, regulations, contracts, grant agreements, or other matters that could have significant financial implications for SPCPA.

Additionally, there were no material weaknesses or significant deficiencies reported in FY25 related to internal controls.

Noteworthy was the surplus and contribution to the school's fund balance which is significant in decreasing the loan between the school and the SPCPA Building Company. If the receivable from the SPCPA Building Company is excluded the school's fund balance is approximately 33%.

B. 2025 October Financial Report

M/S Judge/Rodieck to accept the 2025 October Financial Report through October 31, 2025.
Motion passed unanimously.

The school's enrollment is approximately 295 ADM. This is approximately 5 ADM below its originally adopted budget of 300 ADM for the current fiscal year. The budget will be revised due to the decrease in enrollment. SPCPA continues to maintain a healthy fund balance and adequate days of cash on hand (99 days) to meet its debt service coverage ratio, a requirement of the bonds that pertain to the school's facilities in the Lowry. The school has also received approximately 32% of revenues and is 33% of the way through the fiscal year with 30% of expenditures dispersed.

C. Access & Security Systems

M/S Haug/Bettison to accept the proposal from YourSix and Vordr for a new door access and security system and CompuTel Systems for upgrades to the current camera system. Motion passed unanimously.

D. Gender Neutral Restrooms

M/S Judge/Keeley to accept the grant awarded to SPCPA by MDE for gender neutral restrooms.
Motion passed unanimously.

E. 2026 Board Meeting Calendar

M/S Judge/Haug to accept the 2026 Board Meeting Calendar to conduct regular business meetings.
Motion passed unanimously.

09 February
23 March
04 May
15 June
28 September
16 November

VII. Reports & Discussion

A. 2025-2026 Enrollment and 2026-2027 Application Summaries

Superintendent Jacobs presented the 2025-2026 Enrollment Summary. There are currently 305 students enrolled. Enrollment is about 15 ADM lower than the prior year primarily due to the smaller 10th grade class that is now in 11th grade.

The school just began accepting applications for the 2026-2027 school year. Currently, 23 students applied for next fall. This is 3 less applications when compared to this time the year prior.

B. Administrative Reports

The school will conduct its annual World's Best Workforce (WBWF) engagement session at 4:00 PM on December 10, 2025. Invitations to attend were sent out to community stakeholders. Following the session, a finalized summary report of SPCPA's WBWF goals and progress toward attaining those goals will be posted to the website by the deadline.

The Board and administration discussed potential dates and times, as well as training topics for their annual training this spring. The Board would like to continue to advance strategic planning efforts.

The Executive Committee updated the Board regarding preliminary discussions with administration to restructure Principal Goranson's current position considering an additional Principal was hired at the start of the current school year and the need for more support in the areas of marketing and enrollment. Position descriptions will need to be updated (or drafted) to be subsequently used to create job postings for use early spring when the hiring cycle for the following school year begins. The Board briefly discussed how challenging it has become to fill positions, most recently the position of Academic & College Advisor.

A significant portion of this meeting focused on updates from J-Term Fundraising Committee regarding marketing plans and implementation for J-Term performance weekend. The Committee engaged the other members in discussion to finalize the presentation, including campaign boards for each venue, and logistics. They will work with Principal Goranson regarding action steps at each venue and for each performance.

VIII. Board Comments and Requests

The next regular business meeting is February 9, 2026 at 5:30 PM in Lowry 246.

IX. Adjournment

M/S Judge/Hestwood to adjourn. Motion passed unanimously.