

**Saint Paul Conservatory for Performing Artists
Board of Directors Regular Business Meeting Minutes
June 16, 2025**

Members Present:

Michael Robins, Chair
Kelly Rodieck, Vice Chair & Treasurer
Shawn Judge, Secretary
Mike Bettison
Amanda Hestwood
Amber Keeley
Jeffrey Kimpton

Members Absent:

Dustin Haug

Others Present:

Callie Jacobs, Superintendent
Brian Goranson, Principal

I. Call to Order

Michael Robins, Chair, called the meeting to order, a quorum was present.

II. Approval of Agenda

M/S Bettison/Judge to accept the June 16, 2025 Regular Business Meeting agenda.
Motion passed unanimously.

III. Approval of April 28, 2025 Meeting Minutes

M/S Hestwood/Kimpton to approve the April 28, 2025, Regular Business Meeting Minutes.
Motion passed unanimously.

IV. Consent Agenda

M/S Hestwood/Judge to approve the consent agenda consisting of the following personnel to be employed during SY25-26 and the list of expenditures that occurred in April 2025.
Motion passed unanimously.

Halat Basheer	Math
Dustin Haug	Science
Taylor Lohman	Social Studies
Natalie Reinhart	Social Studies
Alec Rutten	Math
Gina Sekelsky	English

V. Open Forum

There were no participants in open forum.

VI. Action Items

A. 2025 April Financial Report

M/S Judge/Hestwood to accept the 2025 April Financial Report, as presented.
Motion passed unanimously.

The school is experiencing enrollment resulting in approximately 316 ADM. This is approximately 34 ADM below its originally adopted budget of 350 ADM for the current fiscal year. Budget revisions are currently underway so that the year ends with a surplus rather than the originally anticipated deficit. SPCPA continues to maintain a healthy fund balance and adequate days of cash on hand to meet its debt service coverage ratio, a requirement of the bonds that pertain to the school's facilities in the Lowry. The school has also received approximately 84% of revenues and is 83% of the way through the fiscal year with 81% of expenditures dispersed. The current holdback estimate is (\$10,261).

B. FY25 Revenue and Expenditure Budget - Revised

M/S Bettison/Judge to approve the proposed revisions to the FY25 Revenue & Expenditure Budget in the categories presented following a final reconciliation of revenues and expenditures for May.
Motion passed unanimously.

C. FY26 Revenue and Expenditure Budget - Proposed

M/S Kimpton/Judge to adopt the proposed FY26 Revenue & Expenditure Budget based on 300 ADM as embedded in the April 2025 Financial Statements. Motion passed unanimously.

D. FY26 Lease Aid Application

M/S Bettison/Hestwood to approve submission of the FY26 Lease Aid Application.
Motion passed unanimously.

VII. Reports

A. Enrollment

Superintendent Jacobs presented the enrollment summary. The school year ended with 320 students, approximately 316 ADMs. 84 students in grade 12 participated in last month's graduation ceremony. A few students will complete remaining credits required for graduation over the summer. There are currently 100 confirmed enrollments, 15 outstanding invitations and 4 in the waiting pool for the upcoming school year.

With the confirmed enrollments and the students that are returning there are 318 confirmed enrollments to date for the 2025-2026 school year. That number will grow as additional students apply and invited students submit their enrollment packets. As a reminder, the budget for FY26 is based on 300 ADM, 15 ADM less than the revised budget for FY24. The number of confirmed enrollments is approximately the same when compared to this time last year.

B. Administrative Reports

Administration shared that it will be a busy summer wrapping up the current school year and preparing for next school year. As in prior years, the school will be closed the first week in July. This summer will be busy addressing various facilities issues, as well as keeping up with another round of legislative changes and mandates.

VIII. Board Comments & Requests

A. Next Regular Business Meeting September 29, 2025 (5:30 PM)

IX. Adjournment

M/S Hestwood/Kimpton to adjourn. Motion passed unanimously.