



## JOB POSTING

**Posting #** [252620-01](#)

**Classification:** 1.0 FTE (200 Days) Assistant Principal (Grades 9-12)

**Start Date:** August 4, 2025

Saint Paul Conservatory for Performing Artists (SPCPA) is a public high school in the heart of downtown St. Paul, Minnesota. Students complete required academic credits and conservatory-style training in the arts provided by professional artists in preparation for college and conservatory.

### **Key Responsibilities**

- Align work with the school's mission, vision, and values
- Work collaboratively with the administrative team in the performance of various leadership responsibilities that include academic programming and operations, advancing college and conservatory planning, preparation, and engagement for students and families, student behavior intervention, management and conflict resolution, attendance and truancy, 504 Plan coordination, and support of overall school operations
- Build and sustain an inclusive and equitable environment for students and staff
- Maintains a visible presence during the school day and is proactive in interacting with students and staff
- Assist students and families in locating and connecting with various community resources
- Support the administration of standardized assessments
- Collect, analyze, and present information and data, as needed
- Attend and supervise school sponsored events during and outside the school day
- Perform other duties as may be assigned by supervisor

### **Qualifications**

- Current Minnesota teaching license
- Teaching and leadership experience at the high school level
- Enrollment in, or completion of, a Minnesota administrative licensure program preferred

### **Compensation/Benefits**

- Starting salary of \$75,000 – \$85,000 per year
- Generous employer contribution toward single, single +1, and family health and dental benefits
- Disability, Life, and AD&D insurance – 100% employer paid
- Paid time off
- Retirement plan
- Employer provided parking with skyway access

### **Where to Apply**

Please email a letter of interest, resume, and transcripts to [employment@spcpa.org](mailto:employment@spcpa.org).

Please put the posting # [252620-01](#) in the subject of your email.

**Application Deadline:** Open until Filled

Saint Paul Conservatory for Performing Artists is an Equal Opportunity Employer.