



**Board of Directors Regular Business Meeting Minutes
February 10, 2025**

Members Present:

Michael Robins, Chair
Kelly Rodieck, Vice Chair & Treasurer
Shawn Judge, Secretary
Jeffrey Kimpton
Amber Keeley
Amanda Hestwood
Mike Bettison
Dustin Haug

Members Absent:

Others Present:

Callie Jacobs, Superintendent
Brian Goranson, Principal

I. Call to Order

Kelly Rodieck, Vice-Chair, called the meeting to order, a quorum was present.

II. Agenda

M/S Kimpton/Judge to accept the February 10, 2025 Regular Business Meeting agenda.
Motion passed unanimously.

III. November 18, 2024 Meeting Minutes

M/S Hestwood/Kimpton to approve the November 18, 2024 Regular Business Meeting Minutes.
Motion passed unanimously.

IV. Consent Agenda

M/S Bettison/Judge to accept the consent agenda. Motion passed unanimously.

The consent agenda included accepting expenditures for November and December 2025 and the Minnesota State Arts Board Grant in the amount of \$35,000 for students to extend their arts training beyond SPCPA and into the community. Students will work with TU Dance, Park Square Theatre, and Minnesota Museum of American Art.

V. Open Forum

There were no participants in open forum.

Michael Robins, Chair, presided over the meeting from this point.

VI. Action Items

A. 2024 December Financial Statements

M/S Kimpton/Bettison to accept the 2024 December Financial Statements as presented.
Motion passed unanimously.

The school is experiencing enrollment resulting in approximately 318 ADM. This is approximately 32 ADM below its originally adopted budget for the current fiscal year. The budget will be revised due to the decrease in enrollment. SPCPA continues to maintain a healthy fund balance and adequate days of cash on hand to meet its debt service coverage ratio, a requirement of the bonds that pertain to the school's facilities in the Lowry. The school has also received approximately 49% of revenues and is 50% of the way through the fiscal year with 45% of expenditures dispersed.

B. 2025-2026 School Calendar

M/S Haug/Judge to adopt the 2025-2026 School Calendar as presented.
Motion passed unanimously.

VII. Reports & Discussion

A. 2024-2025 Enrollment Summary and 2025-2026 Application Summary

Jacobs detailed the 2024-2025 Enrollment Summary and 2025-2026 Application Summary. Applications for the 2025-2026 school year are slightly greater than this time last year and nearly all applications are for students entering 9th grade.

B. Proposed Revisions: FY25 Revenue and Expenditure Budget

The Board and administration discussed the FY25 Revenue and Expenditure Budget, specifically areas revised as early as mid-fall to coincide with the decrease in ADM. Additional discussion and revisions will occur at subsequent meetings as operations carry forward into the remaining half of the fiscal year.

C. Board Training: CharterSource

Members received their individualized login for CharterSource to meet annual training requirements and discussed course options.

D. Policies

Jacobs updated the Board on upcoming policies for review and revision and the reformatting of the policies on the website to make the policies easier to update when there are revisions.

E. Facilities

Jacobs updated the Board on the continual issues with water lines and drainpipes in the building, in other commercial spaces, and in certain areas of the school.

F. Administrative Reports

The school submitted its second quarterly report for the school year to the University of St. Thomas.

The renewal application for continued property tax exemption beginning in January 2026 for all 14 units owned by the SPCPA Building Company was filed by the February 1, 2025 deadline.

The school submitted its initial E-Rate application for the 2025-2026 school year.

Goranson updated the Board with information to close out J-Term 2025.

VIII. Board Comments and Requests

The next Regular Business Meeting is scheduled for March 10, 2025 at 5:30 PM in Lowry 246.

IX. Adjournment

M/S Kimpton/Hestwood to adjourn. Motion passed unanimously.