

**Saint Paul Conservatory for Performing Artists
Board of Directors Regular Business Meeting Agenda**

**16 West 5th Street
St. Paul, MN 55102**

**September 30, 2024
Lowry 246
5:30 p.m.**

I. Call to Order

Welcome – Amanda Hestwood, New Community Board Member

II. Election of Proposed Slate of Candidates for Officer Positions

| | |
|----------------|------------------------|
| Michael Robins | Chair |
| Kelly Rodieck | Vice-Chair & Treasurer |
| Shawn Judge | Secretary |

III. Committee and Representative Appointments

A. Executive & Finance Committee

Current Members:

(1) Michael Robins (2) Kelly Rodieck (3) Jeffrey Kimpton

B. Building Company Representatives

Current Members:

(1) Michael Robins (2) Kelly Rodieck

IV. Approval of Agenda

V. Approval of June 10, 2024 Meeting Minutes

VI. Consent Agenda

A. 2024 May, June, July, and August Expenditures

B. Personnel

C. SY24-25 Student & Parent Handbook

D. SY24-25 Employee Handbook

E. SY24-25 Emergency Preparedness Plan & Drill Schedule

F. Renewal: Collateralization of Funds in Excess of FDIC Insured Limit

G. Renewal: Official Newspaper of General Circulation

H. Renewal: Official Depository

- I. Renewal: Authorized Signatories
- J. Renewal: Authorized Credit Card User & Limit
- K. Renewal: Designated Administrative Authority for Financial Management & Transactions
- L. Renewal: Designation of Legal Counsel
- M. Submission: Assurance of Compliance (AOC)
- N. Submission: Annual Charter School Assurances
- O. Submission: University of St. Thomas Quarterly Report (October 4)
- P. Website & via US Mail: SY23-24 Annual Community Report & Other Important Info to Highlight
- Q. Website: READ Act: SY24-25 Local Literacy Plan
- R. Website: SY24-25 Assessment Calendar

VII. Staff Presentation

- A. Student Attendance (Presentation by Alissa Abelson, SPCPA Dean of Students)

VIII. Open Forum

IX. Action Items

- A. 2024 June Preliminary Financial Report
- B. 2024 August Financial Report
- C. SY24-25 Q Comp Goals
- D. External User Recertification System – Identified Official with Authority (IOwA)
- E. SY25-26 Admissions – Policy, Procedures, & Important Dates
- F. Policies
 - a. Policy: 413
Harassment and Violence
 - b. Policy 414
Mandated Reporting of Child Neglect or Physical or Sexual Abuse
 - c. Policy 415
Mandated Reporting of Maltreatment of Vulnerable Adults
 - d. Policy 506
Student Discipline

- e. Policy 514
Bullying Prohibition
- f. Policy 515
Protection and Privacy of Pupil Records
- g. Policy 522
Student Sex Nondiscrimination
- h. Policy 526
Hazing Prohibition
- i. Policy 807
Health and Safety

X. Reports & Discussion

- A. SY24-25 Enrollment Summary & SY25-26 Application Summary
- B. Administrative Reports
- C. 2025 Board Meeting Calendar
- D. Annual Board Training: CharterSource

XI. Board Comments and Requests

- A. SY23-24 WBWF Community Presentation TBD
- B. Next Regular Business Meeting November 18, 2024

XII. Adjournment

Note: The following individual will be attending the meeting virtually via the location specified.

Michael Robins

3754 Pleasant Avenue South, Minneapolis, MN 55409

Shawn Judge

4924 10th Avenue South, Minneapolis, MN 55417

Jeffrey Kimpton

4407 Meridian Avenue North, Seattle, WA 98103