

**Saint Paul Conservatory for Performing Artists
Board of Directors Regular Business Meeting Agenda**

**16 West 5th Street
St. Paul, MN 55102**

**September 18, 2023
Lowry 246
5:30 p.m.**

I. Call to Order

II. Election of Proposed Slate of Candidates for Officer Positions

Michael Robins	Chair
Kelly Rodieck	Vice-Chair & Treasurer
Shawn Judge	Secretary

III. Committee and Representative Appointments

A. Executive & Finance Committee

Current Members:

(1) Michael Robins (2) Kelly Rodieck (3) Jeffrey Kimpton

B. Building Company Representatives

Current Members:

(1) Michael Robins (2) Kelly Rodieck

IV. Approval of Agenda

V. Approval of June 12, 2023 Meeting Minutes

VI. Consent Agenda

A. List of Bills for June, July, and August 2023

B. Personnel

C. SY23-24 Student & Parent Handbook

D. SY23-24 Employee Handbook

E. Renewal: Collateralization of Funds in Excess of FDIC Insured Limit

F. Renewal: Official Newspaper of General Circulation

G. Renewal: Official Depository

H. Renewal: Authorized Signatories

I. Renewal: Authorized Credit Card User & Limit

- J. Renewal: Designated Administrative Authority for Financial Management & Transactions
- K. Renewal: Designation of Legal Counsel
- L. Submission: Assurance of Compliance (AOC)
- M. Submission: Annual Charter School Assurances
- N. Submission: University of St. Thomas Quarterly Report (October)
- O. Website: SY22-23 Annual Community Report

VII. Open Forum

VIII. Action Items

- A. 2023 August Financial Report
- B. SY23-24 Q Comp Goals
- C. External User Recertification System – Identified Official with Authority (IOWA)
- D. SY24-25 Revised Application
- E. Onsite Opiate Antagonists (Naloxone)

IX. Reports & Discussion

- A. SY23-24 Enrollment Summary
- B. Administrative Reports
- C. Policies
 - a. Policy 413
 Harassment and Violence
 - b. Policy 414
 Mandated Reporting of Child Neglect or Physical or Sexual Abuse
 - c. Policy 415
 Mandated Reporting of Maltreatment of Vulnerable Adults
 - d. Policy 506
 Student Discipline
 - e. Policy 514
 Bullying Prohibition
 - f. Policy 522
 Student Sex Nondiscrimination
- D. 2024 Board Meeting Calendar

X. Board Comments and Requests

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| A. SY22-23 WBWF Community Presentation | TBD |
| B. Annual Board Training | TBD |
| C. Next Regular Business Meeting | November 13, 2023 |

XI. Adjournment

Note: The following individual will be attending the meeting virtually via the location specified.

Michael Robins

3754 Pleasant Avenue South, Minneapolis, MN 55409

Shawn Judge

4924 10th Ave South, Minneapolis, MN 55417