

**Saint Paul Conservatory for Performing Artists
Board of Directors Regular Business Meeting Minutes
March 20, 2023**

Members Present:

Michael Robins, Chair
Kelly Rodieck, Vice Chair & Treasurer
Mike Bettison
Amber Keeley
Jeffrey Kimpton
Dustin Haug

Members Absent:

Anton Jones
Shawn Judge

Others Present:

Callie Jacobs, Superintendent
Brian Goranson, Principal

I. Call to Order

Michael Robins, Chair, called the meeting to order, a quorum was present.

II. Approval of Agenda

M/S Bettison/Kimpton to accept the March 20, 2023 Regular Business Meeting agenda.
Motion passed unanimously.

III. Approval of January 30, 2023 Meeting Minutes

M/S Kimpton/Haug to approve the January 30, 2023 Regular Business Meeting Minutes.
Motion passed unanimously.

IV. Consent Agenda

M/S Kimpton/Rodieck to approve the consent agenda which included the lists of bills for January and February 2023, budget parameters for FY24 (based on 350 ADM), temporary staff for the reception positions in the main office and at Wilkins, and contracts with Black Knight Protection Agency LLC for security and ROC Maintenance Pros for facilities services. Motion passed unanimously.

V. Open Forum

There were no participants in open forum.

VI. Action Items

A. 2023 February Financial Statements

M/S Haug/Kimpton to accept the 2023 February Financial Statements.
Motion passed unanimously.

The school is experiencing enrollment approximately 40 ADM under budget. The budget is currently under revision to minimize the deficit anticipated at the end of the current fiscal year. The school has also received approximately 65.5% of revenues and is 67.7% of the way through the fiscal year with 68.3% of expenditures dispersed.

VII. Reports & Discussion

A. Enrollment

a. 2022-2023 Enrollment Summary

Superintendent Jacobs presented the enrollment summary. There are currently 384 students enrolled and a corresponding ADM of approximately 377.

b. 2023-2024 Application Summary

Superintendent Jacobs presented the application summary. To date, SPCPA invited 59 students for the 2023-2024 school year with the majority (53) entering 9th grade.

B. Administrative Reports

Principal Goranson provided updates about the May commencement ceremony. Principal Goranson also shared that students will soon take the ACT exam. We are also entering “testing season” as the MCA’s will soon be administered with less students opting out this year compared to last year (approximately 20-25% compared to 40-50%). AP exams will also be offered and administered in the first two weeks of May.

Park Square Theatre recently announced the cancellation of the end of the current season. We were hoping to rent the theater for J-Term 2024, but it appears this will no longer be possible. SPCPA will also no longer be hosting Park Square’s summer program onsite this summer. It is becoming more and more difficult to secure J-Term venues, especially within our budget as many organizations are having to raise costs or are closing or closing temporarily for restructuring.

VIII. Board Comments & Requests

A. Next Regular Business Meeting May 15, 2023 (5:30 PM)

IX. Adjournment

M/S Kimpton/Bettison to adjourn. Motion passed unanimously.