

**Saint Paul Conservatory for Performing Artists
Board of Directors Regular Business Meeting Minutes
September 19, 2022**

Members Present:

Michael Robins, Chair
Mike Bettison
Dustin Haug
Anton Jones
Amber Keeley
Jeffrey Kimpton

Members Absent:

Kelly Rodieck, Vice-Chair & Treasurer
Shawn Judge, Secretary

Others Present:

Callie Jacobs, Superintendent
Brian Goranson, Principal
Lauren Trealoff, Executive Assistant to Superintendent

I. Call to Order

Michael Robins, Chair, called the meeting to order, a quorum was present.

II. Appointment of Board Member

Michael Robins appointed Amber Keeley to fill a vacant Community Member seat and Mike Bettison to fill a vacant Parent Member seat on the Board.

III. Election of Proposed Slate of Candidates for Officer Positions

M/S Kimpton/Haug to approve proposed Slate of Candidates for Officer Positions. Motion passed unanimously.

Michael Robins	Chair
Kelly Rodieck	Vice-Chair & Treasurer
Shawn Judge	Secretary

IV. Committee and Representative Appointments

A. Executive & Finance Committee

Current Members:
(1) Michael Robins
(2) Kelly Rodieck
(3) Jeffrey Kimpton

B. Building Company Representatives

Current Members:
(1) Michael Robins
(2) Kelly Rodieck
(3) Callie Jacobs

M/S Haug/Bettison to approve proposed committee and representative appointments. Motion passed unanimously.

V. Approval of Agenda

M/S Kimpton/Haug to accept the September 19, 2022 Regular Business Meeting agenda.
Motion passed unanimously.

VI. Approval of June 13, 2022 Meeting Minutes

M/S Kimpton/Jones to approve the June 13, 2022 Regular Business Meeting Minutes.
Motion passed unanimously.

VII. Consent Agenda

A. List of Bills for June, July, and August 2022

M/S Kimpton/Bettison to approve the list of bills for June, July, and August 2022.
Motion passed unanimously.

B. Personnel

Gabrielle Abram	Dance
Abigail Anderson	Administrative Support
Jasmine Anderson	Vocal Arts
Dana Baehman	English
Halat Basheer	Math
Lisa Berman	Dance
Daniel Cassell	Math
Brandon Chambers	Visual Art
Morgan Day	English
Stephen Dymond	Science
Alex Eady	Dance
Jay Eisenberg	Theatre
Alma Engebretson	Instrumental
Stephanie Fellner	Dance
Penelope Freeh	Dance
Harry Gao	Visual Art
Sonia Greenfield	Creative Writing
Maxwell Healey	Paraprofessional
Franco Holder	Musical Theatre
Anna Hashizume	Vocal Arts
Alex Hathaway	Theatre
Ziz Immelman	Paraprofessional
Joseph James	Paraprofessional & Dance
Judith James Ries	TOSA & Musical Theatre
Sam Johnson	TOSA & Dance
Halee Kirkwood	Creative Writing
Michael Kelber-Diggs	Creative Writing
James Lewis	Science
Erinn Liebhard	Dance
Jennifer Manthey	Creative Writing
Susan Messerole	Theatre
Nora Montanez	Theatre
Elizabeth Nelson	ASL & Spanish
Katya Oicherman	Visual Art
Laura Osterhaus	Dance
Alonzo Pantoja-Patino	Visual Art

Aaron Preusse	Theatre
Sara Robinson	Musical Theatre
Chelsea Rose	Musical Theatre
Djenane St. Juste	Dance
Mike Salow	Instrumental
Ariane Sandford	Creative Writing
Maria Serrano-Kyle	Spanish
Sam Stokely	Creative Writing
Darrius Strong	Dance
Momoko Tanno	Vocal Arts
Joseph Tran	Dance
Brooks Turner	Visual Art

M/S Haug/Bettison to approve the personnel listed for SY22-23. Motion passed unanimously.

VIII. Open Forum

There were no participants in open forum.

IX. Action Items

A. 2022 August Financial Statements

M/S Bettison/Kimpton to accept the 2022 August Financial Statements.
Motion passed unanimously.

B. 2022-2023 Q Comp Goals

M/S Kimpton/Haug to accept the 2022-2023 Q Comp Goals.
Motion passed unanimously.

C. External User Recertification System – Identified Official with Authority (IOwA)

M/S Haug/Kimpton to authorize Callie Jacobs to act as the Identified Official with Authority (IOwA) for the Saint Paul Conservatory for Performing Artists (#4112).
Motion passed unanimously.

The Minnesota Department of Education (MDE), Professional Educator Licensing Standards Board (PELSB), and Office of Higher Education (OHE) require annual designation of an Identified Official with Authority (IOwA) for each local education agency that uses the Education Identity Access Management (EDIAM) system. The IOwA is responsible for authorizing, reviewing, and recertifying user access for their local education agency in accordance with the State of Minnesota Enterprise Identity and Access Management Standard, which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will authorize user access to State of Minnesota Education secure systems in accordance with the user's assigned job duties and will revoke that user's access when it is no longer needed to perform their job duties.

X. Reports & Discussion

A. 2022-2023 Enrollment Summary

Superintendent Jacobs presented the 2022-2023 Enrollment Summary. There are currently 402 students enrolled. Enrollment is lower than the past few years. The number may grow once we hit the quarter mark. However, if enrollment continues to remain at current levels or decline, the budget will be revised.

B. 2022 June Preliminary Financial Statements

Superintendent Jacobs shared the 2022 June Preliminary Financial Statements in anticipation of the upcoming audit for FY22.

C. Administrative Reports

Principal Goranson shared that it has been challenging to get applications for instructors. Goranson wants to think of ways to start recruiting instructors in nontraditional ways.

Goranson expressed gratitude to the Ordway for providing their space for free to have SPCPA's first ever all school assembly. It was important to ground ourselves in the mission and vision of the school.

Goranson shared that ACT scores dropped last year across the board and PSAT had about a 10% drop in scores in each grade level.

D. Policies

- a. Policy 413
Harassment and Violence
- b. Policy 414
Mandated Reporting of Child Neglect or Physical or Sexual Abuse
- c. Policy 415
Mandated Reporting of Maltreatment of Vulnerable Adults
- d. Policy 502
Search of Student Lockers, Desks, Personal Possessions, and Student's Person
- e. Policy 506
Student Discipline
- f. Policy 514
Bullying Prohibition
- g. Policy 516
Student Medication
- h. Policy 522
Student Sex Nondiscrimination
- i. Policy 524
Internet Acceptable Use and Safety

